



Offboard a Mac Computer Using Jamf Pro and Apple Business Manager



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^{*}DISCLAIMER: Participation in this activity in Section 3 is completely optional and undertaken at your own risk. HCS Technology Group assumes no responsibility for any potential risks or consequences that may arise from its use. Please exercise caution and use your best judgment.



Preface

This guide outlines the steps to properly offboard a Mac computer from Jamf Pro when an organization sells or transfers ownership of a device to a staff member. It is essential to ensure that the Mac computer is fully removed from management before it is released.

Steps Covered in This Guide:

- Remove the MDM configuration profile from the Mac computer
- Uninstall the Jamf framework
- Delete the inventory record from the Jamf Pro server
- Promote all users to administrators (Optional, required if the current user lacks admin rights)
- Release the Mac from Apple School Manager or Apple Business Manager manually
- Release the Mac from Apple School Manager or Apple Business Manager automatically (Optional)

Requirements:

- Access to a Jamf Pro server with administrative privileges
- A test (non-production) Mac enrolled in Jamf Pro
- Access to Apple School Manager or Apple Business Manager with administrative privileges
- Download the macOffboarding.sh script here: https://hcsonline.com/images/Apps/macOffboarding.zip



Section 1: Configure an Offboarding Workflow in Jamf Pro

What You'll Need

Learn what hardware, software, and information you'll need to complete the tutorials in this section.

Hardware and Software

Requirements for following along with this section:

- A Jamf Pro server with administrative privileges
- Download the macOffboarding.sh script and place it on your Desktop. https://hcsonline.com/images/Apps/macOffboarding.zip

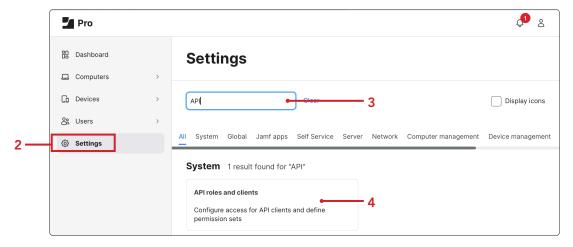
In this section we configure the following in Jamf Pro to create an Mac Offboarding Workflow:

- API Role and Client
- Static Computer Group
- Category
- Policy

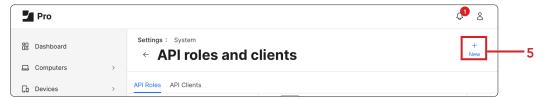
- Script
- 1. Log into your Jamf Pro Server with administrative privileges.



- 2. Click Settings.
- 3. Enter api in the search field.
- 4. Click API roles and clients.

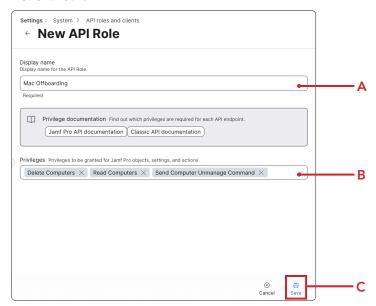


5. Click New (+).

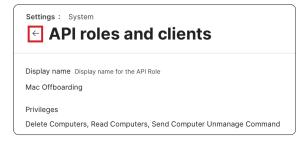




- 6. Configure the following:
 - A. Enter Mac Offboarding for the Display name.
 - B. Enter and select the following under Privileges:
 - Delete Computers
 - Read Computers
 - Send Computer Unmanage Command
 - C. Click Save.



7. Click Previous (←).

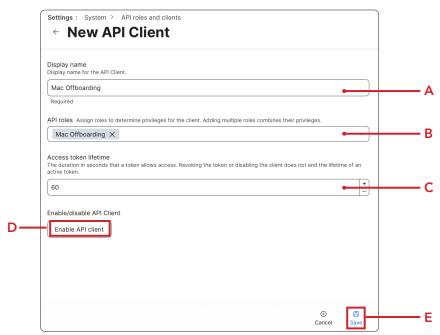


- 8. Click API Clients
- 9. Click New (+).

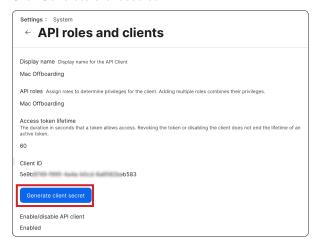




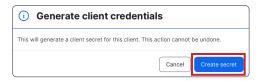
- 10. Configure the following:
 - A. Enter Mac Offboarding for the Display name
 - B. Select Mac Offboarding for API Roles
 - C. Enter 60 for Access token lifetime
 - D. Click Enable API client.
 - E. Click Save.



11. Click Generate client secret.



12.Click Create secret.





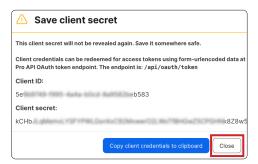
13. Click Copy client credentials to clipboard.



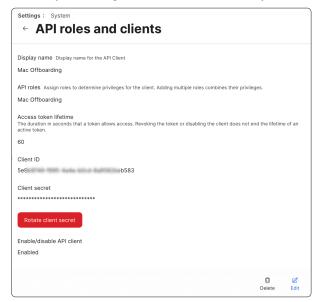
14. Open TextEdit.app and paste the contents of the clipboard in a new document. Save it to the Desktop and name it API client secret. We will need this information later on in the guide.



15. Click Close.

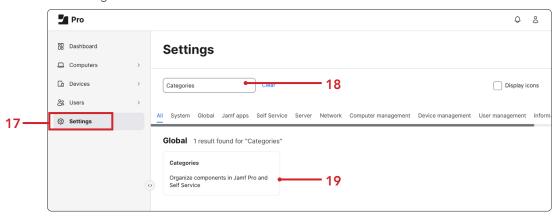


16. Confirm your settings were created successfully.





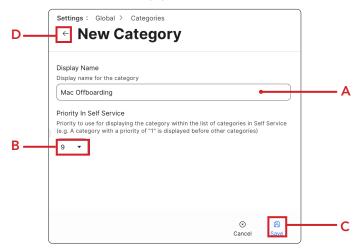
- 17.In the sidebar, click Settings (魯).
- 18. Enter categories in the search field.
- 19. Click Categories.



20.Click New (+).

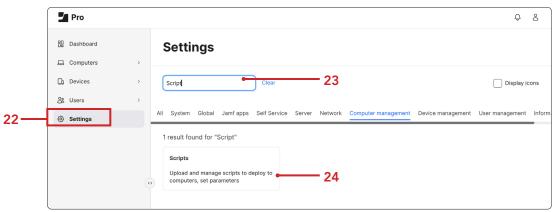


- 21. Configure the following:
 - A. Enter Mac Offboarding for the Display name.
 - B. Select 9 for Priority in Self Service.
 - C. Click Save.
 - D. Click Previous (←)





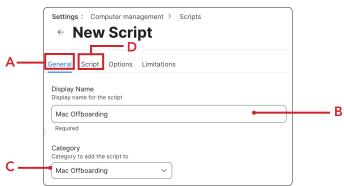
- 22.In the sidebar, click Settings (魯).
- 23. Enter scripts in the search field.
- 24. Click Scripts.



25.Click New (+).



- 26. Configure the following:
 - A. Click General.
 - B. Enter Mac Offboarding for the Display name.
 - C. Select Mac Offboarding for Category.
 - D. Click Script.

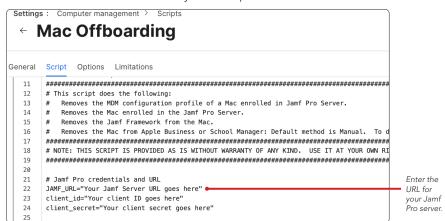




27. Open the macOffboarding.sh script located on your Desktop and copy the contents of the script to the clipboard.

```
#!/bin/bash
# Title: macOffboarding.sh
# Inte: macurrobarding.sn
# Created By: HCS Technology Group
# Version: 1.1
# Creation Date: 03-10-2025
# Last Modified Date:
# Tested on macOS Version: macOS Sequoia
# Contact HCS: info@hcsonline.com
# Visit HCS: https://hcsonline.com
# This script does the following:
    Removes the MDM configuration profile of a Mac enrolled in Jamf Pro Server.
Removes the Mac enrolled in the Jamf Pro Server.
Removes the Jamf Framework from the Mac.
# Removes the Mac from Apple Business or School Manager: Default method is Manual. To do this automati
# NOTE: THIS SCRIPT IS PROVIDED AS IS WITHOUT WARRANTY OF ANY KIND. USE IT AT YOUR OWN RISK.
# Jamf Pro credentials and URL
JAMF_URL="Your Jamf Server URL goes here"
client_id="Your client ID goes here"
client_secret="Your client secret goes here"
#Only add a value to the adeInstance if automatically removing a Mac from Apple Business or School Manage adeInstanceID="Add ADE Instance ID Here"
# Get the Bearer token
echo "Obtaining Bearer token..."
response=$(curl --silent --location \
     --request POST "$JAMF_URL/api/oauth/token" \
--header "Content-Type: application/x-www-form-urlencoded" \
     --data-urlencode "client_id=$client_id" \
--data-urlencode "grant_type=client_credentials" \
--data-urlencode "client_secret=$client_secret")
```

28.Return to Jamf Pro and paste in the script. You will need to update the "Jamf Pro credentials and URL" section with the URL of your Jamf pro server.

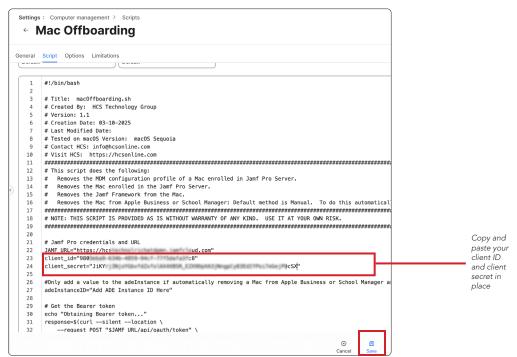




29. Open the API client secret document located on your Desktop. This has the client id and client secret info we created earlier in this guide.



- 30. Return to the script in Jamf Pro. Paste your client ID and client secret into the client_id and client_secret sections.
- 31. Promote all users to administrators on the Mac. This is enabled in the script by default at lines 104-111. You may comment those lines out or remove the code from the script if not needed.
- 32. Click Save.

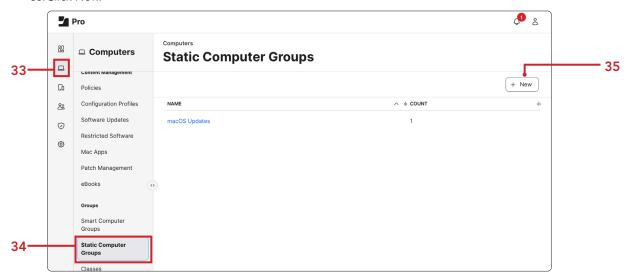




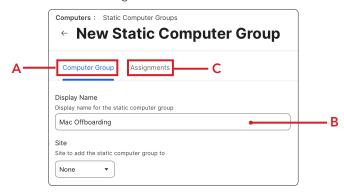
- 33.In the sidebar, click Computers.
- 34. Click Static Computer Groups.

NOTE: There are many different ways you can scope the Mac offboarding workflow we are creating in this guide. We choose to use a Static Computer Group for simplicity. Scope to your needs.

35.Click New.

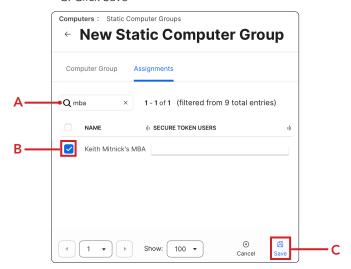


- 36. Configure the following:
 - A. Click Computer Group.
 - B. Enter Mac Offboarding for Display Name
 - C. Click Assignments.





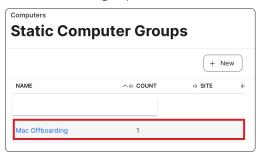
- 37. Configure the following:
 - A. Enter your non production test computer name in the search field
 - B. Select the checkbox for the Mac computer.
 - C. Click Save



38.Click Previous (←).



39. Confirm the static group has been created.





- 40. Click Computers.
- 41. Click Policies.
- 42.Click New



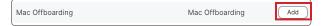
- 43. Configure the following:
 - A. Enter Mac Offboarding for Display Name
 - B. Select Mac Offboarding for the Category
 - C. Execution Frequency: Ongoing
 - NOTE: We are not adding a trigger to the policy as its will run via Self Service.



- 44. Click Scripts.
- 45. Click Configure.



46. Find the Mac Offboarding script and click Add.

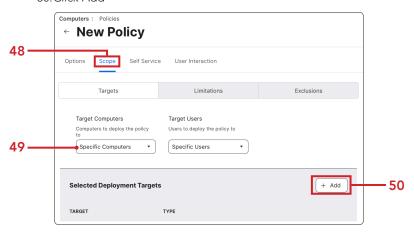




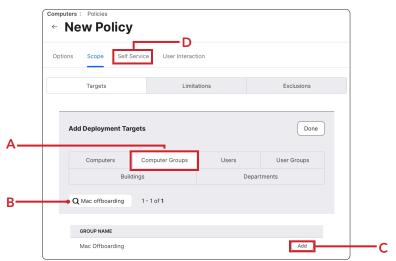
47. Confirm the Priority is set to After.



- 48.Click Scope.
- 49. Select Specific Computers for Target Computers.
- 50.Click Add

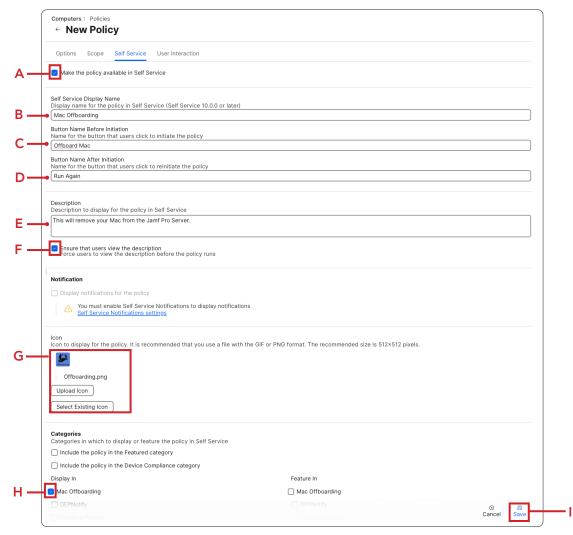


- 51. Configure the following:
 - A. Select Computer Groups
 - B. In the search field, enter Mac Offboarding
 - C. Click Add
 - D. Click Self Service





- 52. Configure the following:
 - A. Select the checkbox for Make the policy available in Self Service.
 - B. Enter Mac Offboarding for Self Service Display Name.
 - C. Enter Offboard Mac for Button Name Before Initiation.
 - D. Enter Run Again for Button Name After Initiation.
 - E. Enter This will remove your Mac from the Jamf Pro Server for Description.
 - F. Select the checkbox for Ensure the users view the description.
 - G. Upload Icon: Optional.
 - H. Select Mac Offboarding for Categories.
 - I. Click Save.

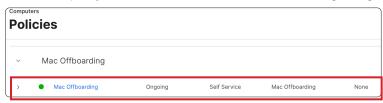




53.Click Previous (←).



54. Confirm the policy shows in the list under the Mac Offboarding Category.



This completes this section. In the next section we will test this workflow by offboarding our test Mac computer using Self Service.



Section 2: Offboarding a Mac

What You'll Need

Learn what hardware, software, and information you'll need to complete the tutorials in this section.

Hardware and Software

Requirements for following along with this section:

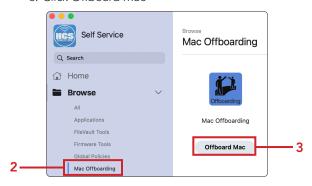
- A test (non-production) Mac enrolled in Jamf Pro
- A Jamf Pro server with administrative privileges
- Access to Apple Business or School Manager with administrative privileges. This guide will use Apple Business Manager.

In this section we will offboard our non-production test Mac using the Mac offboarding workflow we created in section one and release it from Apple Business Manger. The steps in this section use a manual method of removing the Mac from Apple Business Manager. If you want to automate the removal from Apple Business Manager, skip to section 3 of this guide.

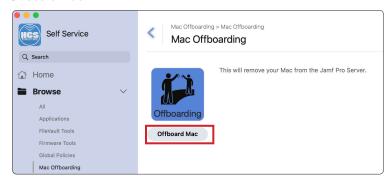
1. Open Self Service located in your Applications folder.



- 2. Select the Mac Offboarding Category
- 3. Click Offboard Mac



4. You are presented with the description which we required when setting up the workflow. Click Offboard Mac.



5. Confirm a notification appears when the MDM profile is removed.





6. When the offboarding process is completed, you will be presented with the message below. Click OK.



- 7. Let's check to make sure the jamf framework was removed from your Mac. Perform the following:
 - A. Open the Terminal app.
 - B. Enter this command:
 - which jamf
 - C. If the jamf framework was successfully removed You will see "jamf not found".



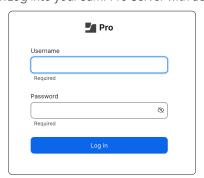
- 8. Click the Apple menu in the upper-right corner
- 9. Select About This Mac.



10.Copy the serial number and save it to a document on your Desktop. We will need this in a later step.

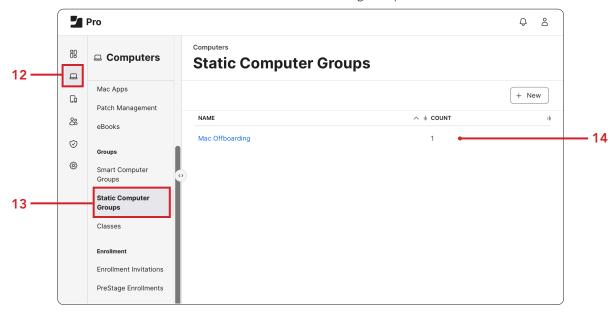


11.Log into your Jamf Pro Server with administrative privileges.





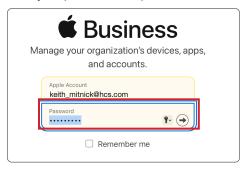
- 12. Click Computers.
- 13. Click Static Computer Groups
- 14. Confirm the Mac was removed from the Mac Offboarding Group.



15.Log into your Apple Business or School manager with an Apple account that has administrative privileges.

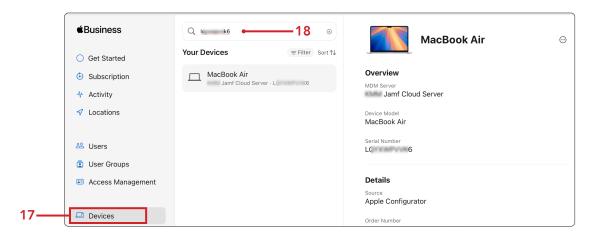


16.Enter your password and press enter (→).

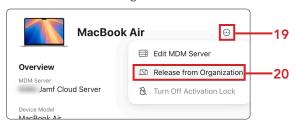




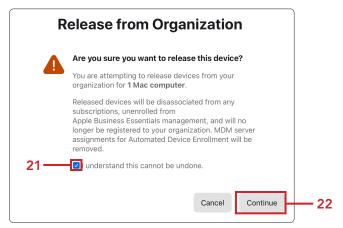
- 17. Click Devices from the sidebar.
- 18. Enter your serial number in the search field. (You saved this to your Desktop in an earlier step)



- 19. Click Options (⊕).
- 20. Select Release from Organization



- 21. Select the checkbox for "I understand this cannot be undone."
- 22. Click Continue.





23. Confirm the Mac computer was released. Click Done.



This completes this section. The next section is optional and can be very dangerous as it will release the Mac from Apple Business Manger automatically without any user interaction.

Participation in this activity is completely optional and undertaken at your own risk. HCS Technology Group assumes no responsibility for any potential risks or consequences that may arise from its use. Please exercise caution and use your best judgment.



Section 3: Automated Removal of a Mac from Apple Business Manager - Optional

What You'll Need

Learn what hardware, software, and information you'll need to complete the tutorials in this section.

Hardware and Software

Requirements for following along with this section:

- A test (non-production) Mac enrolled in Jamf Pro using a PreStage Enrollment
- A Jamf Pro server with administrative privileges
- Access to Apple Business or School Manager with administrative privileges. This guide will use Apple Business Manager.
- Completion of section one of this guide.

In this section we will release a Mac from Apple Business Manger without any user interaction to provide a fully automated offboarding solution with the click of a button in Self Service.

NOTE: Please use caution when following the steps in this section as it will release the Mac from your organization without any user interaction. Once a Mac is released from Apple Business or School Manager, it can be added back. However this would need to be done using Apple Configurator for iPhone which is a time consuming manual process.

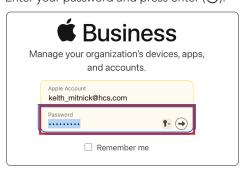
For more information, reference this Apple support article:

https://support.apple.com/guide/apple-configurator/add-a-new-mac-apd65c9ff558/ios

1. Log into your Apple Business or School manager with an Apple account that has administrative privileges. This guide will use Apple Business Manager.

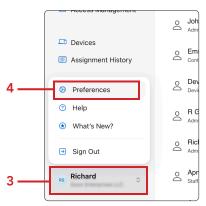


2. Enter your password and press enter (③).

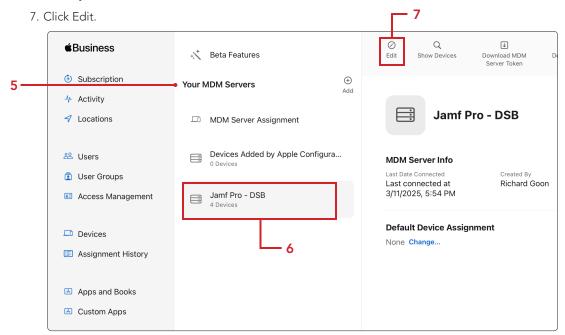




- 3. Click your name on the bottom left.
- 4. Select Preferences.

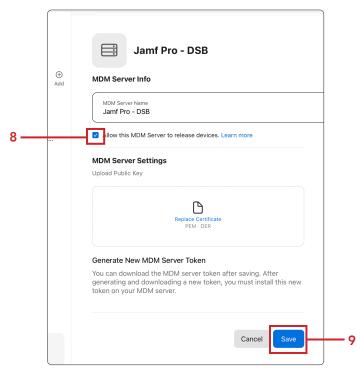


- 5. Scroll down to Your MDM Servers.
- 6. Select your MDM Server.





- 8. Select the checkbox for "Allow this MDM Server to release devices".
- 9. Click Save. This setting allows us to release devices from Apple Business Manager by using an API command in Jamf Pro.

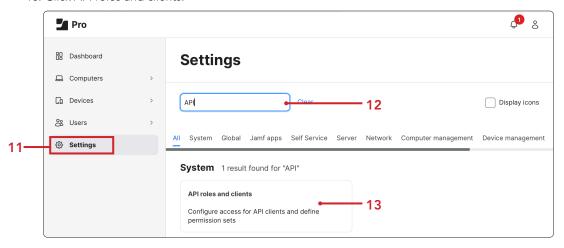


10. If necessary, Log into your Jamf Pro Server with administrative privileges.

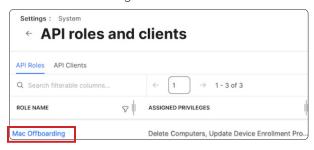




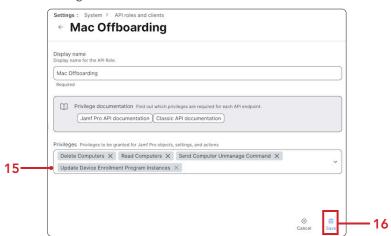
- 11. Click Settings.
- 12. Enter **api** in the search field.
- 13. Click API roles and clients.



14. Click Mac Offboarding.

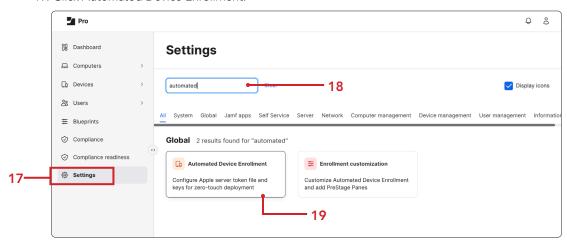


- 15. Add the "Update Device Enrollment Program Instances" privilege.
- 16. Click Save. This will provide the permissions for the API to remove the Mac from Apple Business Manager.

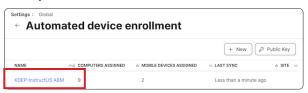




- 17. Click Settings.
- 18. Enter automated in the search field.
- 19. Click Automated Device Enrollment.

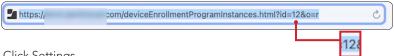


20. Select your Automated device enrollment instance.

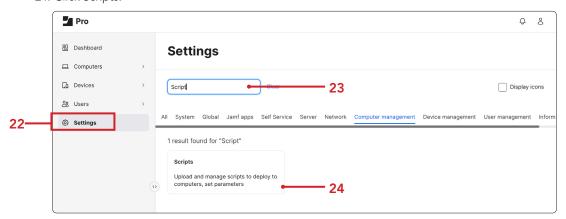


21.Copy the instance id located in the URL and save it to a document on your Desktop. Name it to your liking. We will need this in a later step.

NOTE: The instance id is listed as 12 in the picture below. Your id will be different.



- 22. Click Settings.
- 23. Enter Scripts in the search field.
- 24. Click Scripts.





- 25. Enter Mac offboarding in the search field.
- 26. Select Mac Offboarding.



27. Locate "Add ADE Instance ID Here" (Line 27).



28. Enter the instance ID that you copied in step 21. Make sure it's in between the double quotes.





29. Scroll down to line 81 of script. You will notice lines 81 - 96 are commented out using the # sign at the beginning of each line. This means they will be ignored when the script runs.

- 30. After removing all the comments from lines 81 96, it will look like the picture below.
- 31. Click Save.

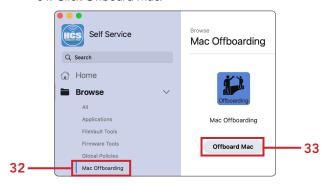




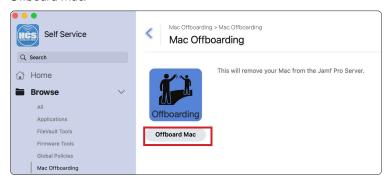
32. Switch to your non-production Mac. Open Self Service located in your Applications folder.



- 33. Click the Mac Offboarding category.
- 34. Click Offboard Mac.



35. You are presented with the description which we required when setting up the workflow. Click Offboard Mac.



36. Confirm the notification appears after the MDM profile is removed.



37. When the offboarding process is completed, you will be presented with the message below. Click OK.





- 38.Let's check to make sure the Jamf framework was removed from your Mac. Perform the following:
 - A. Open the Terminal app.
 - B. Enter this command:
 - which jamf
 - C. If the Jamf framework was successfully removed You will see "jamf not found".



- 39. Click the Apple menu in the upper-right corner
- 40. Select About This Mac.



41. Copy the serial number and save it to a document on your Desktop. We will need this in a later step.



42.Log into your Apple Business or School manager with an Apple account that has administrative privileges. This guide will use Apple Business Manager.



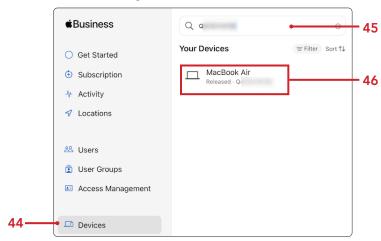


43. Enter your password and press enter (→).



- 44. Click Devices from the sidebar.
- 45. Enter your serial number in the search field. (You saved this to your Desktop in step 41)
- 46. The Mac will show as Released in Apple Business Manager.

 NOTE: The Mac may still show up your PreStage scope in Jamf Pro. This is normal behavior as Jamf needs to wait until the next sync with Apple Business Manager before the Mac is removed from the PreStage.



This completes this guide.